

Carbon Reduction Plan: Commitment to Achieving Net Zero

OSBORNE THOMAS IS COMMITTED TO ACHIEVING NET ZERO
EMISSIONS BY 2050



SUPPLIER NAME: OSBORNE THOMAS

PUBLICATION DATE: 23 AUGUST 2022

BASELINE EMISSIONS FOOTPRINT

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Osborne Thomas has not previously assessed or reported emissions so our plan, including future actions to reduce emissions will be based on “CURRENT EMISSIONS REPORTING.”

CURRENT EMISSIONS REPORTING

REPORTING YEAR: 2022	
EMISSIONS	TOTAL (tCO2e)
Scope 1	4,835
Scope 2	1,478
Scope 3 (Included Sources page 3)	0
Total Emissions	6,313

SCOPE 3 CATEGORY	CATEGORY DESCRIPTION	TOTAL
4. Upstream transportation and distribution	Transportation and distribution of products purchased by the reporting company in the reporting year between a company's tier 1 suppliers and its own operations (in vehicles and facilities not owned or controlled by the reporting company) Transportation and distribution services purchased by the reporting company in the reporting year, including inbound logistics, outbound logistics (e.g. of sold products), and transportation and distribution between a company's own facilities (in vehicles and facilities not owned or controlled by the reporting company).	0 Company does not transport or distribute products.

5. Waste generated in operations	Disposal and treatment of waste generated in the reporting company's operations in the reporting year (in facilities not owned or controlled by the reporting company).	0 Employees do not use facilities not owned or controlled by the company.
6. Business travel	Transportation of employees for business-related activities during the reporting year (in vehicles not owned or operated by the reporting company).	0 Employees attend minimal events and client sites - when doing so will only be using public transport.
7. Employee commuting	Transportation of employees between their homes and their worksites during the reporting year (in vehicles not owned or operated by the reporting company).	0 Employees work 100% remotely and do not attend an office.
9. Downstream transportation and distribution.	Transportation and distribution of products sold by the reporting company in the reporting year between the reporting company's operations and the end consumer (if not paid for by the reporting company), including retail and storage (in vehicles and facilities not owned or controlled by the reporting company).	0 Company does not transport or distribute products.

EMISSION REDUCTIONS

EMISSIONS REDUCTION TARGETS

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets.

- ***Staff work 100% remotely***

The Business have made a strategic decision that all current and future staff will work 100% remotely and there will be no office location.

- ***Paperless***

The Business operates fully digitally - this means that all our documents are stored via a Cloud Service and anything sent to clients is digital only and we actively encourage clients to view these digitally (i.e. when CVs are sent we encourage these not to be printed off).

Anything that needs a signature is done digitally and we do not require wet signatures on our documentation.

- ***Public Transport for Travel (work purposes)***
Travelling for work purposes is extremely minimal at Osborne Thomas and our client base has adopted a hybrid working model so all meetings are now taken online. If travel is ever needed then staff will be encouraged to take Public Transport, of which the company will expense.

We project that carbon emissions will decrease over the next five years to 5,050.40 tCO₂e by 2027. This is a reduction of 20%.

FUTURE PLANS

IN THE FUTURE WE HOPE TO IMPLEMENT FURTHER MEASURES SUCH AS:

- ***Supply Chain Carbon Reviews***

Currently Osborne Thomas utilise suppliers to assist with the running of the business. We will review each supplier against an internal scoring process in terms of how sustainable they are and their pledge to achieving Net Zero 2050.

- ***Digital Cleansing***

Osborne Thomas are a paperless office and everything is stored digitally. We will be working with our ICT supplier to ensure that we implement a Data Cleansing (as part of our Waste Management Policy) and our operations staff will be tasked with a yearly archiving of our SharePoint files.

- ***Waste Management Policy***

Currently our ICT supplier will dispose of any electrical waste however Osborne Thomas will be writing and implementing their own Waste Management Policy in regard to this and other Waste Management issues. Any supplier that Osborne Thomas engages with moving forward will be aware of our policy and must adhere to it.

- ***Carbon Certification***

Osborne Thomas will research and, if financially agreeable to the business, will implement a certification into the business.

- ***Green Energy Tariffs***

Osborne Thomas employees (current and future) will work 100% remotely and we will encourage all staff to take the Green Energy options when looking at their tariffs for both electricity and gas. Although we are unable to force this, we will actively engage in conversations with employees around achieving Net Zero and this topic will be covered.

- ***Internal Training***

We will deliver internal training and focus group sessions around reducing Carbon Footprint at home, including half yearly refreshers. We will input this training as part of on-boarding for new staff by the start of 2023.

- ***Plant A Tree Scheme***

Osborne Thomas will research into schemes for planting trees - due to us having no office location this will need to be done externally. However, this scheme must be financially agreeable to do the business.

DECLARATION AND SIGN OFF


This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard and uses the appropriate Government emission conversion factors for greenhouse gas company reporting .

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

SIGNED ON BEHALF OF THE SUPPLIER:



DATE:

18th August 2022